

**British Ski and Snowboarding (the “Company” or “BSS”)  
(Company Number: 7237547)**

**Summary Minutes of the Board of Directors meeting on 10<sup>th</sup> September 2014**

- The Chairman welcomed Mr Pery to the meeting as an observer in his position of interim Chair of the Alpine Speed and Telemark committee and expressed his and the Board’s thanks to Mr Pery for the work that he had carried out for the organisation over a difficult three months.
- The Chairman also accepted the resignation of Mr Lockerbie. Mr Lockerbie is leaving his role at Disability Snowsport UK and has therefore stepped down from the Board of British Ski and Snowboard. The Board expressed a strong vote of thanks to Mr Lockerbie for his support during his time as a Director of the Company.
- The minutes of the Board meeting held on 14<sup>th</sup> July 2014 were agreed by the Board as a true and accurate record of the meeting.
- The Chairman reported that the appeal of the official dismissed for gross misconduct would be held on 17<sup>th</sup> September 2014 by a completely independent panel that had been put together by Macfarlanes. The panel, Macfarlanes and the QC representing the Company were all acting pro bono. The Board debated the potential for a variety of outcomes and agreed an appropriate course of action for each outcome.
- The Board agreed to hold a final presentation session to evaluate the two Consultancies who were offering to help the Company to detail and document the five year strategy that UK Sport required as one of their funding triggers.
- Dr Sarah Rowell ran through a presentation that contained the results of her assessment of the creation and application of the British Ski and Snowboard Olympic Qualification Standards. The Board discussed the findings in detail. It was agreed that
  - a. Future OQS documentation should specifically refer to the responsibilities of the BSS Board in the sign off of nominations and standards.
  - b. The Company Board should be involved in a rehearsal of the selection process shortly before the final selections are carried out.
  - c. The Company, and in particular the Board, should discuss, agree and document their philosophy in relation to Olympic Selection. This philosophy should explain the constraints that the Company faces (International Federation quotas, National Olympic Association constraints) as well as defining the Company’s own wishes and aspirations. This philosophy should form the major input to each Disciplines definition of the Standards to be achieved.
  - d. There could be a considerable improvement in communications with the athletes throughout the qualification period.

- e. The BOA should be asked to agree the QQS for Pyeongchang before the commencement of the 2016 2017 season in July 2016.
  - f. Dr Rowell will produce a written summary of her findings and the agreed actions for publication on the Company website.
- The Chairman commented on the review that he had undertaken of the Board's effectiveness. It was also clear that a number of the constitutionally approved Board sub committees needed to be established immediately including formalising those committees that were already formed. It was agreed that terms of reference and membership of the following sub committees should be approved by email immediately following the meeting:
    - a. Nominations and corporate governance committee
    - b. Remuneration committee
    - c. Executive Committee
    - d. Performance and Coaching Committee
  - The Chairman noted that after the Company Annual General Meeting later today Mr Bartelski would be stepping down from his position as a Director of the Company. The Board were unanimous in expressing their thanks to Mr Bartelksi for his tireless efforts on behalf of the Company and the elite British athletes since the organisations formation four years ago.