

**British Ski and Snowboarding (the “Company” or “BSS”)
(Company Number: 7237547)**

Summary Minutes of the Board of Directors Meeting on 13th November 2013

- The minutes of the Company Annual General meeting held on 11th September 2013 were agreed by the Board as a true and accurate record of the meeting. These minutes would be formally signed off at the next AGM.
- The Chairman reported back on positive meetings that he had held with potential Sponsors of the Company and on a meeting with Snowsport Scotland. The Board were unanimous in their support for the Chairman’s approach to these matters.
- Mr Fawke reported that Snowsport England (SSE), Snowsport Wales (SSW) and Snowsport Scotland had been in email dialogue on a unified proposal for review and change of the BSS Articles of Association. The Board were unanimous in their agreement that a unified Home Nation approach to changing the organisations articles of association would be welcome but also that no formal action would be taken on such a proposal until after the Olympic winter Games in Sochi were concluded, at the earliest.
- The preparations for the Olympic Winter Games in Sochi were discussed. Mr Mortimer reported that the BOA offer of Accreditations for the support team would not be finalised until just prior to the Games. Currently BSS were not being offered a Team Leader Accreditation but may get offered one, depending on numbers of qualified athletes, prior to the Delegate Registration meeting in mid-January. The Board felt that it would be detrimental to the performance of our athletes if the team did not have a Team Leader capable of supporting the Coaches and athletes at the Games.
- The Scottish Institute of Sport (SIS) had been supportive of the Cross Country Squad for a number of years. They are keen to continue this level of support over the next quad but on condition that BSS increases its level of support for the squad. The BSS Board debated this suggestion from SIS and expressed gratitude for the past support and offer of future help. The Board were unanimous in wishing to provide extra support to the Cross Country Squad dependent upon available resources.
- The Board considered a reserves policy that was introduced by Mr Edwards and agreed that a range of reserve between £150k and £250k should be put in place at the current time. With this clarification the Board unanimously approved the policy.
- The Board considered and unanimously approved a data protection policy that was introduced by Mr Edwards.
- Mr Edwards asked the Board to consider the 2014 work plan and the dates suggested for Board meetings in 2014.

- Mr Foster had produced an unaudited Balance Sheet for the six month period ending 31 October 2013 showing that the organisation had reserves at 31 October 2013 of £258k.
- The Board agreed that Kingston Smith (BSS Independent Auditors) should be asked for advice about the treatment of VAT by the Company now that the BOA were not providing accounting support to the Company.
- The Board briefly discussed the press reports on the running of the British Biathlon team after the Olympic Winter Games. Mr Edwards was tasked with bringing a paper forward to the Board if he felt it was appropriate to examine integration with BSS.