

**British Ski and Snowboarding (the “Company” or “BSS”)
(Company Number: 7237547)**

Summary Minutes of the Board of Directors meeting on 15th January 2015

- The minutes of the Board meeting held on 12th November 2014 were agreed by the Board as a true and accurate record of the meeting.
- The Board noted that further work was required to adequately prepare a Request for Information relating to a new website for the company. Mr Edwards would be examining the possibility of combining this work with the work necessary for the Championship Snowboarding initiative.
- Dr Sarah Rowell joined the meeting and ran through a presentation on various aspects of the Company’s strategic plan. The Board considered the contents of the presentation and discussed a number of matters related to it. Dr Rowell agreed to produce a suggested framework to enable each Discipline to produce their own performance plans and a template excel document to enable the Discipline’s to document their key performance indicators and to record progress against those KPI’s.
- The Chairman informed the Board about positive dialogue held with a high net worth individual. He hoped that discussions would continue and benefit BSS in both organisational and fund raising matters.
- The Chairman also hoped to be able to announce an arrangement with UK Sport that would enable BSS to use a tool developed for the provision of 360 degree feedback to be used by BSS to help with Board effectiveness and in particular for the development of the CEO and Performance Director.
- The Chairman finished his report by noting the considerable early season success from many of the British athletes in all of the Disciplines. The Board were very encouraged by the breadth of performances that showed considerable progress from many.
- The Board considered a document that contained a Whistle Blowing Policy. The Board were unanimous in their agreement that the documented Policy should be adopted for use by the Company and should be published on the Company’s website.
- The Board considered a document that contained a revised Recruitment Policy. The Board were unanimous in their agreement that the documented Policy should be adopted for use by the Company and should be published on the Company’s website.

- Mr Edwards ran through a detailed presentation that provided the Board with a view of the budget for the 2015 2016 financial year. The Board discussed and agreed a number of aspects of the budget contained within the presentation including a soft revenue target for the year and expenditure for each of the Disciplines. It was agreed that the suggested discretionary spend should be added to the Administration budget to enable the organisation to gain help in valuing its sponsorship assets and propositions and to pay for the implementation of an updated website. Mr Edwards was asked to make these arrangements.
- Reports were received and reviewed from:
 - The Performance Director
 - The Alpine Business Group Discipline
 - The Speed and Telemark Disciplines
 - The Freestyle Discipline
 - The Nordic Discipline
- The Company Risk Register was reviewed.
- The Board discussed the results of the Olympic Selection Philosophy survey and all members expressed disappointment that the response, with less than 10% of members responding, had been so low. The Board agreed to publish the results together with a note outlining changes that would be pursued during the OQS discussions with the BOA for the 2018 Olympic Winter Games.