

**British Ski and Snowboarding (the “Company” or “BSS”)
(Company Number: 7237547)**

Summary Minutes of the Board of Directors teleconference on 1st March 2017

Directors Present:

Rory Tapner
David Edwards
Dan Hunt
Wayne Glasse-Davies
Colin Holden
Iain MacKay
Paul Trayner
Tim Fawke

Attendees:

Su Moore
Robin Kellen
Lesley McKenna

- The minutes of the Board meeting held on 24th January 2017 were agreed by the Board as a true and accurate record of the meeting.
- The Directors present all declared a full list of the relevant interests and committed to renew their declaration for the Company’s register of interests.
- The Chairman reported that the first meeting of the Fund raising advisory Board would take place later in the day and that he was pleased with the acceptance of the invitations that had been extended to various parties. He had confidence that the group would make a very positive impact on funding for the organisation.
- The Chairman also noted the continued excellent performance of many British athletes including the results of Dave Ryding and Laurie Taylor at the World Championships, Jazmine Taylor in various Telemark competitions, Ellie Soutter winning a medal at the European Youth Olympic Winter Festival and a number of others. He also felt that the Social media coverage, particularly in real time, was increasing and generally had improved. However, Mr Edwards was asked to make sure that there was always someone on social media standby ready to support any good performances from British athletes.
- The Chairman mentioned the importance of the review meeting with UK Sport in April and described his hopes that UK Sport may find some tactical funding to help our top performing athletes in their preparation for the Winter Olympic games in 2018. Mr Edwards apprised the Board of the presentation given by Liz Nicol to the National Olympic Committee in the previous week which described a forecast of funds committed in the next four-year cycle being above the amount that was currently under written by the Department of Culture Media and Sport. Availability of funds from Government was therefore tight. Mr Hunt described the interest that UK Sport are taking in our Vision for achievement over the next thirteen years. Ms McKenna explained that UK Sport were happy with improvements that had been made in the pathway and development of new athletes at grass roots level. Mr Hunt reported that additional funds were likely to be made available for further low risk environment training.

- The Chairman raised the prospect of securing a Royal Patron for the organisation soon and gained Board approval to discuss the matter further with the appropriate members of the Royal household.
- Mr Hunt stated that the communication about the new Vision and Mission for British Snowsports had been well received and had achieved positive press coverage. He had now begun to recruit staff associated with the phase 1 plans agreed to as part of the progress toward the new Vision.
- The process to recruit a new Alpine Head Coach was progressing well and Mr Hunt had taken the opportunity to watch one of the preferred candidates coaching on snow at the recent World Ski championships in St Moritz.
- Mr Hunt and the Chairman had also met with a strong candidate for the head Coach GBX role. He hoped to be able to make an employment offer next week.
- The Board discussed the benefits of hiring Head Coaches now to help set medium and long term strategy as well as seeking to achieve short term goals and contrasted this with the benefits and pitfalls of focussing all available current investment on current athletes. It was agreed that it was necessary to hire Head Coaches so that the correct decisions could be made around short, medium and long term athlete support programmes.
- Ms McKenna noted that eleven Park and Pipe athletes had already met the Olympic Qualification Standards for their Disciplines. She was confident of strong performances from these athletes at the World Championships next week.
- The Board discussed the current administration structure and agreed that some changes should be made in addition to recruiting a further member of the team. It was agreed that a new recruit into the administration team would also support some of Ms Moore's activity.
- The Board discussed the project that would seek to create a Ladies ski jumping team that was capable of winning World Cup and Olympic events. It was noted that FIS will support the feasibility stage of this project with some Consultancy assistance.
- The Board agreed that the selection Committee for every Discipline for Major Championships including World Junior, World and Olympic events would, from the start of next season be made up by the Performance Director, the Head Coach of the Discipline, the Discipline Chair (or their appointed representative) and would be Chaired by an Independent person preferably an individual with legal qualification or extensive British High Performance Sport experience.
- Mr Hunt agreed to speak to Mr Gabriel to gain his agreement to this proposal. Each Discipline would then be encouraged to rewrite their selection policies to record this new selection Committee and to harmonise selection policies in format and where possible in content.

- The shortage of accreditations for the next Olympic Winter Games was discussed and Mr Hunt agreed to write to Sarah Lewis to enquire about the process for securing day passes for key workers and technicians.
- Ms Moore presented a progress report on fundraising activities.
- Ms Moore reported that she had held a positive telephone call with a potential major sponsor.
- The Snowsports Industry fund is achieving targets in relation signing up members of the industry. However, the industry players were struggling to get full engagement with their customers on this scheme. Ms Moore and Mr Edwards were asked to arrange further meetings with the major players to ensure that better engagement was achieved as people started booking holidays for the 2017 2018 season.
- There had been no further progress on the major retailer winter sports commission project.
- Ms Moore introduced a proposal to work with an Agency to seek sponsorship for the Ladies Ski jumping project. After some debate the Board asked Ms Moore to seek proposal in relation to finding an Agency who would represent all of our Assets.
- Mr Edwards presented his progress report.
- The Board discussed the Scheme of Delegation that had been distributed for comment or approval to Board members in advance of the meeting. Mr Edwards was asked to include some of the suggested changes that had been sent through and then send a final agreed copy to Board members.
- The Board noted the current responses to the advertisement for Independent Directors for the Company and agreed to continue to promote the vacancies through their own networks.
- Mr Edwards presented a finance report covering the cash movements against budget for the first nine months of the financial year.
- Reports were received and reviewed from:
 - The Home Nations
 - The Alpine Discipline
 - The Freestyle Discipline
 - The Snowboard Discipline
 - The Speed Discipline
- The Company Risk Register was reviewed.
- The Board noted that there are currently plans for five reduced risk training environments being discussed within the UK.
- The Board discussed Culture and behaviours within a successful Performance Environment.