

**British Ski and Snowboarding (the “Company” or “BSS”)  
(Company Number: 7237547)**

**Summary Minutes of the Board of Directors meeting on 12<sup>th</sup> July 2016**

- The minutes of the Board meeting held on 26<sup>th</sup> April 2016 were agreed by the Board as a true and accurate record of the meeting.
- Ms Moore introduced a brief report on her fund raising work on behalf of the Company and on behalf of the British Ski and Snowboard National Foundation, a copy of which is attached to these minutes. She noted that the Charity has now been granted official Charitable status from the Charity Commission and it had also obtained approval for its Charitable Status from Her Majesty’s Revenue and Customs. The objects of the Charity had been refined as part of the approval process and athletes aged Under 25 and in education were likely to be eligible to become beneficiaries of the Charity providing they met other criteria that the Trustees would define in the near future. Ms Moore offered to provide more detailed plans on the Charity’s investment strategy at a future meeting of the Board. The Foundation would now commence raising funds. It would also seek to establish clarity on its relationship with the existing Skiers’ Trust.
- Ms Moore also reported on the launch of the Snowsport industry fund raising scheme which will take place tomorrow. This scheme has already attracted organisations that together account for around 65% of the expenditure on Snowsports holidays and equipment every year. It is hoped that others will join immediately following the launch.
- Ms Moore agreed to discuss the appropriate cultural messaging with Ms McKenna and to discuss the detail of the Charitable objects with Mrs Young.
- The Board discussed a variety of matters in relation to the structure and organisation of the Company and how to improve on items that were either not functioning correctly or would require alteration to stay within the recommendations from UK Sport for well governed NGB’s. This included greater representation of the Performance side of the business at Board level, a need for even greater cooperation between British and Home Nations bodies, a need to fix the Athlete representation with the Organisation and a need to professionalise the workings of the various committees. After further detailed discussion about a proposed new structure and organisation it was agreed that Mr Edwards would arrange for a set of revised Articles of Association in clean and redline form for the Board to approve.
- The Chairman offered to draft a covering letter that could be sent to members that described the proposed changes to the articles and the reasons and benefits of such changes.
- The Board discussed the recruitment process and progress for the recruitment of a new Performance Director.
- Mr Foster introduced the Terms of Reference for the Audit Committee, a copy of which is attached to these minutes. The Board unanimously agreed to adopt these terms of reference.
- The Board discussed the Report and Accounts that had been prepared by our Auditor, Kingston Smith. Mr Foster pointed out that the deficit of £83,361 for the year took the Company’s reserves down to £210,218. The Board noted that this was well with the Company’s reserves policy.

- Mr Foster described a process that had been utilised to compare the services and the costs of two professional Audit firms, Kingston Smith – the Company’s current Auditor and PFK Cooper Parry. The Audit Committee believed that the services offered and the prices charged by both firms was broadly comparable and therefore proposed that Kingston Smith should be recommended to the Company’s members as the chosen Auditor for the next two financial years. The Board unanimously agreed this proposal.
- Mr Edwards described the current position in relation to agreement of the Olympic Qualification Standards (OQS) with the British Olympic Association (BOA). The Board discussed progress and agreed that the OQS are now in a position to be signed off by the Company and Mr Edwards was asked to make the necessary arrangements.
- The Board noted that each Discipline will now need to write their own selection policy to handle the selection of ore athletes meeting OQS than quota spots available.
- The Board also asked Mr Edwards to write to the BOA to express concern about the BOAs publicly stated “top 2/3rds” of an Olympic field standard versus the BOA OQS panels apparent insistence on tougher criteria.
- The Board discussed and agreed to the agenda for the Company’s Annual General Meeting which will be held at 13:00 on Monday 26<sup>th</sup> September 2016.
- The Board discussed a complaint that had been received about the running of the SBX programme together with the debt that had been built up by the complainant. The Board examined the evidence of the complaint and the survey that had been carried out of other programme members and determined that the complaint was unsubstantiated. Mr Edwards was asked to recover the debt.
- The Board discussed the current offers from various resorts in relation to support for the Company’s staging of the 2017 Delancey British Alpine Championships and determined that none of them were entirely adequate in their current form.
- Reports were received and reviewed from:
  - The Home Nations
  - The Freestyle Discipline
  - The Nordic Discipline
  - The Alpine Speed and Telemark Discipline.
- The Company Risk Register was reviewed.